



Remote Deposit Capture

Scanner Set-Up Guide

Overview

Remote Deposit Capture is a service provided by Redwood Credit Union, which allows business owners to deposit multiple checks at a time to their RCU account using a scanner to capture and submit check images.

System Requirements

Setting up your system

For an optimal experience the following components are required for working with the application.

For the PC:

- Ram: 4GB or greater
- CPU: Dual Core or greater
- Internet: Broadband connection 3 Mbps or greater
- Local administrative rights
- USB port 2.0 or higher
- .NET Framework 4.8 or higher for Microsoft Windows®

For Microsoft® Windows®:

- Windows 10: Microsoft Edge®, Google Chrome™.
***Mozilla® Firefox® no longer certified as of January 2024
- Windows 11: Microsoft Edge®, Google Chrome™
Mozilla® Firefox no longer certified as of January 2024®

***NOTE:** The current version of Chrome and its two previous versions are supported.

Supported Scanners

The following scanners are supported for use.

***NOTE:** Models listed as “*Legacy Products*” are no longer tested or certified for use with the application.

Scanner	Model Supported
Panini	Vision X Series I:Deal <i>Legacy Products</i> <i>MyVision X</i>
Digital Check	TellerScan 240 Series CheXpress Series SmartSource Professional SmartSource Professional Eite SmartSource Merchant Elite SmartSource Micro Elite <i>Legacy Products</i> <i>TellerScan 230 Series</i>
Canon	ImageFORMULA CL-L1 ImageFORMULA CR-120 ImageFORMULA CR-150 <i>Legacy Products</i> <i>CR-25</i> <i>CR-50</i> <i>CR-55</i> <i>CR-80</i> <i>CR-135i</i> <i>CR-180</i>

	<i>CR-190</i>
Epson	CaptureOne TM-S1000 Series

Install Check Scanner

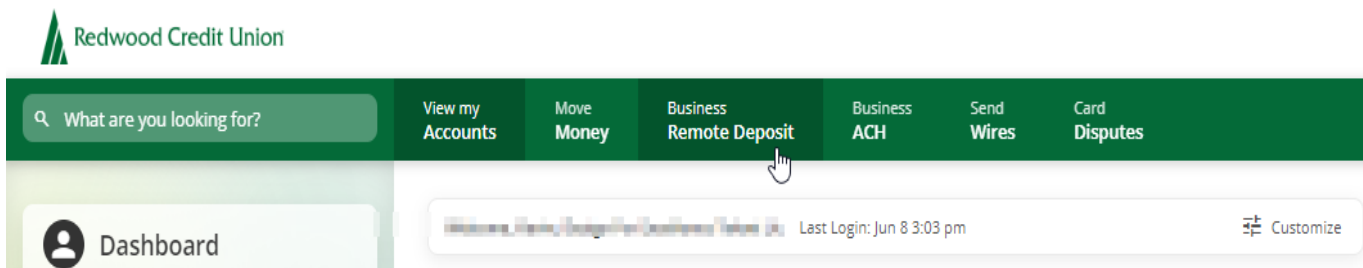
Check Scanner Setup

Prior to installation, it is required that all existing check scanner drivers are removed from your PC. This must be done before continuing to the next steps.

To uninstall existing check scanner drivers:

- *Navigate to Windows settings by clicking on the Windows start menu and selecting “Settings”*
- *Click on Apps*
- *Select the existing check scanner driver and click “Uninstall”*
- *Follow the prompts to uninstall the check scanner driver.*
- *A reboot of your computer may be necessary for the changes to take effect.*

1. Make sure the scanner is unplugged from the PC. Log into Digital Banking and click **Remote Deposit Capture**



2. Accept the disclosure and you will be prompted to download the **Ensenta Device Control Launcher** that will prompt you to install the supported drivers within Digital Banking.

Remote Deposit Capture Service Agreement

Please note this Remote Deposit Capture Service Agreement contains a Binding Arbitration Provision and Jury and Class Action Waiver in Section XII which accepts your rights with respect to any claims or disputes by or against Redwood Credit Union. You may opt out of that provision as described in that Section.

I. Introduction

Welcome to Redwood Credit Union's (RCU's) Remote Deposit Capture service ("Remote Deposit"). This Remote Deposit Capture Service Agreement ("Agreement") outlines the terms and conditions under which Redwood Credit Union provides and you may use Remote Deposit.

Please read this Agreement carefully and retain a copy for your records, as it constitutes a legally binding agreement between you and RCU. Your use of Remote Deposit is also subject to the terms and conditions in your RCU Business Membership Account Disclosure and the Digital Banking for Business Members Terms of Service Agreement, both of which are incorporated into this Agreement by reference. By accepting this Agreement and using Remote Deposit, you agree to these terms and conditions.

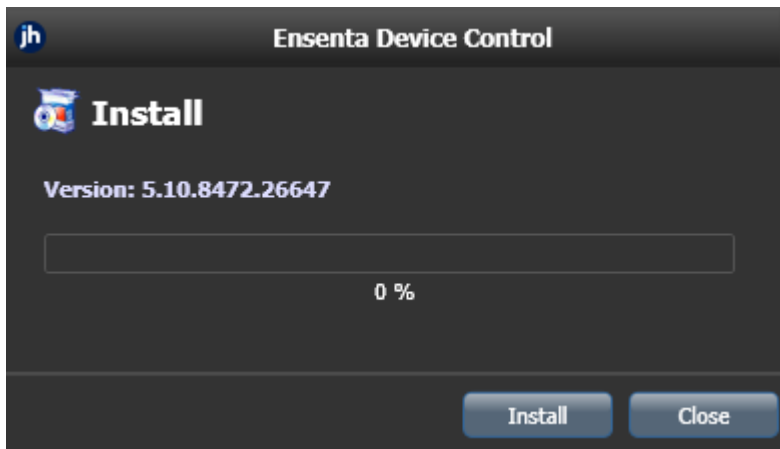
For the purpose of this agreement, the following definitions apply:

- **RCU, "we", and "us"**: Refers to Redwood Credit Union.
- **Company, "you", "your", and "user"** refers to the Business Member that has reviewed and accepted this Agreement; and such terms shall include (i) any and all owners and/or principals of the business entity, (ii) any and all authorized users or sub-users of Remote Deposit, such as officers, employees, agents, partners, managers, or members.
- **Check(s)**: Refers to negotiable demand drafts drawn or payable through a United States-based financial institution, including original checks and substitute checks. Non-cash items payable in a medium other than United States dollars are not considered checks.
- **Remote Deposit**: The use of an image capture (check scanner) to record an image of a Check and deposit it into your account(s).

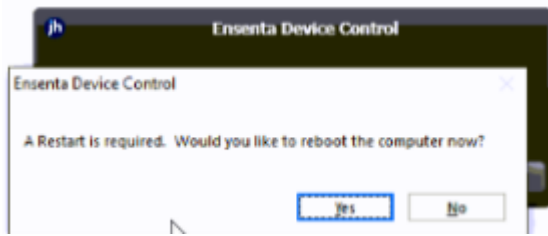
This Agreement shall be governed by and interpreted in accordance with applicable federal law and regulation, and to the extent there is no applicable federal law or regulation, by the laws of the State of California. To the extent permitted by applicable law, Company hereby agrees that any legal action regarding this Agreement shall be brought in the county where RCU's headquarters office is located.

cancel accept

3. Click Install

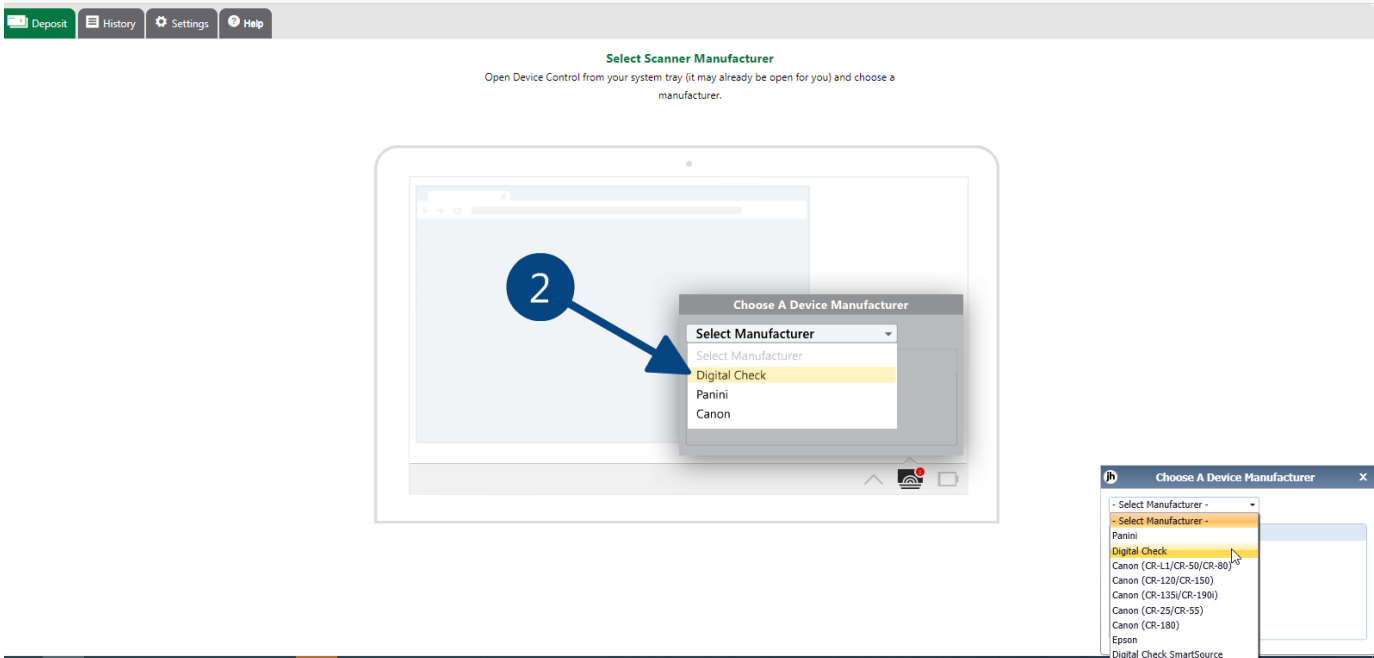


4. You may be prompted to reboot. If this appears you will need to reboot your computer in order to continue installation.

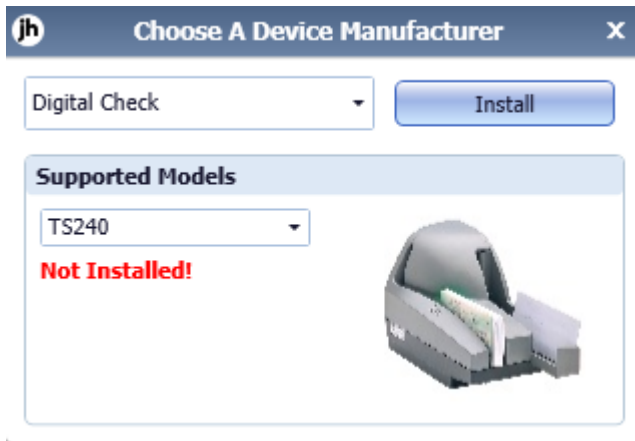


5. After rebooting your PC log into digital banking and navigate back to **Business Remote Deposit**. You will be prompted to select the appropriate device manufacturer. Currently RCU supports the following check scanner manufacturers.

- Panini
- Digital Check
- Canon
- Epson



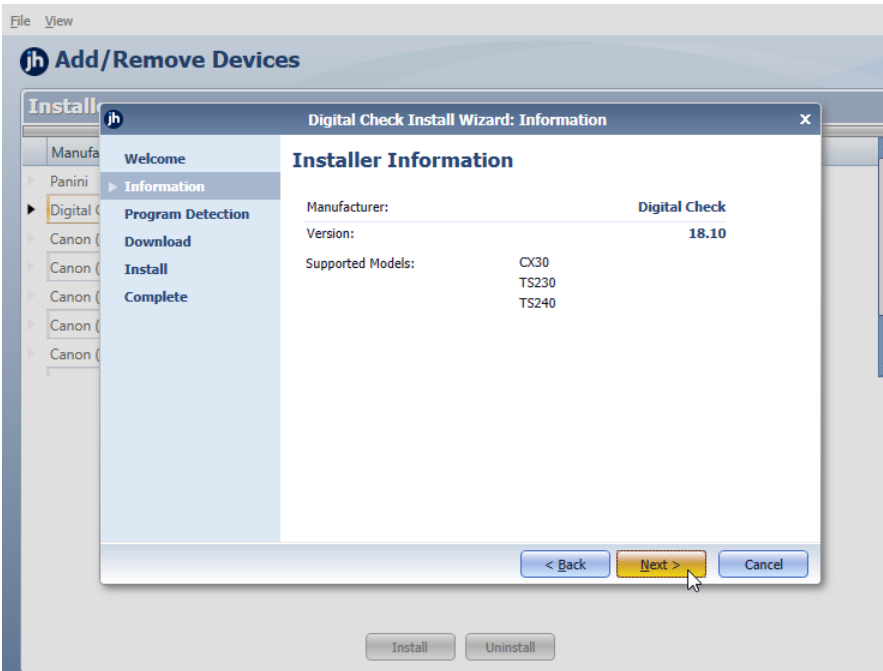
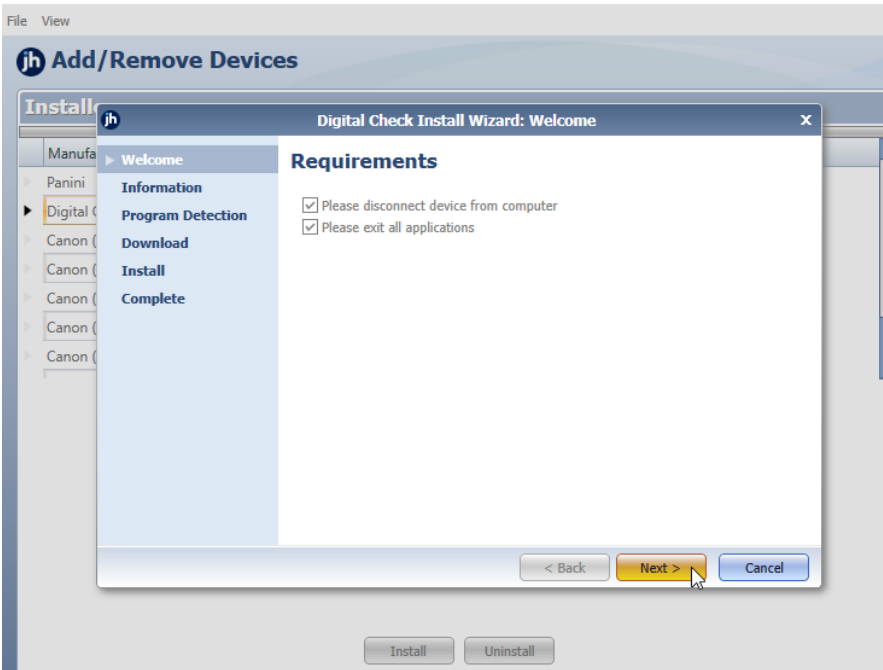
6. Select the appropriate supported manufacturer model and click **Install**.

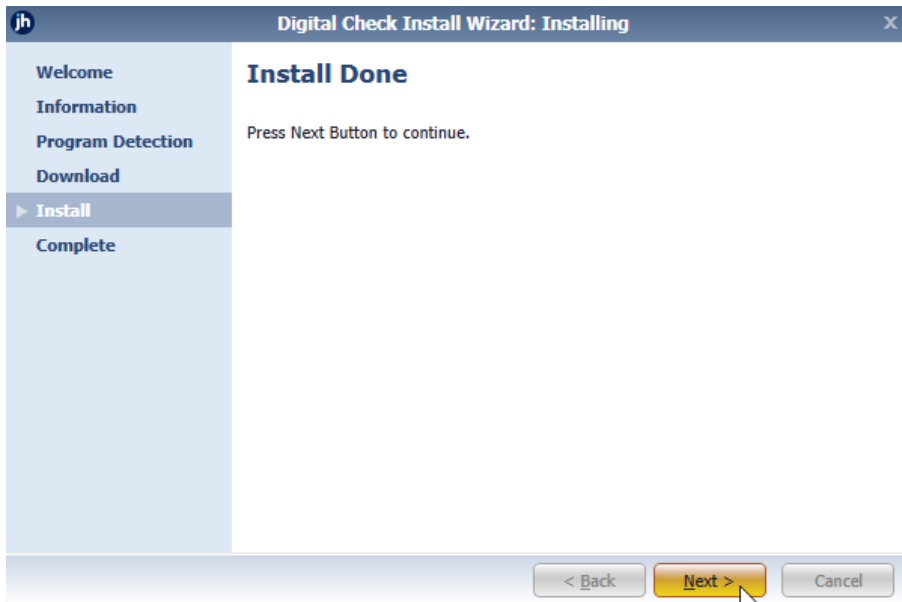
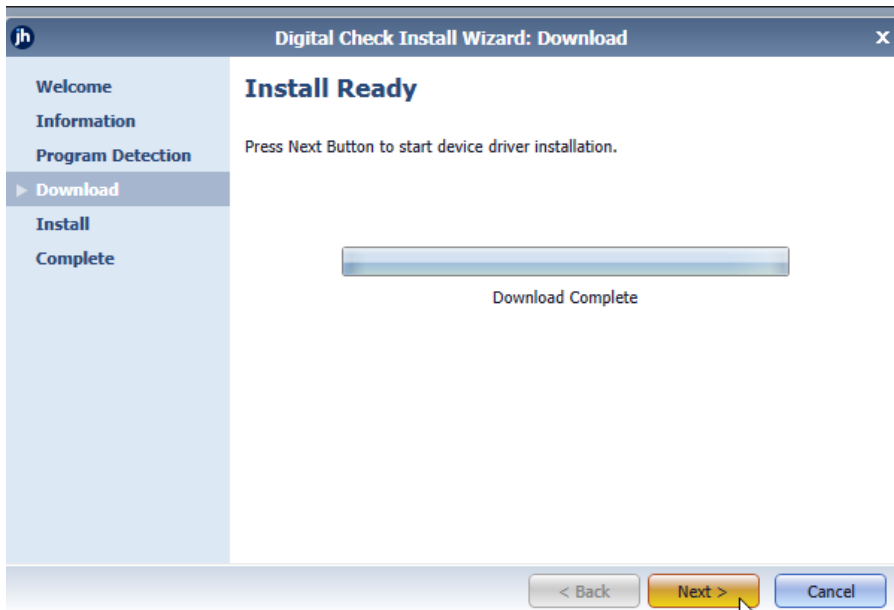


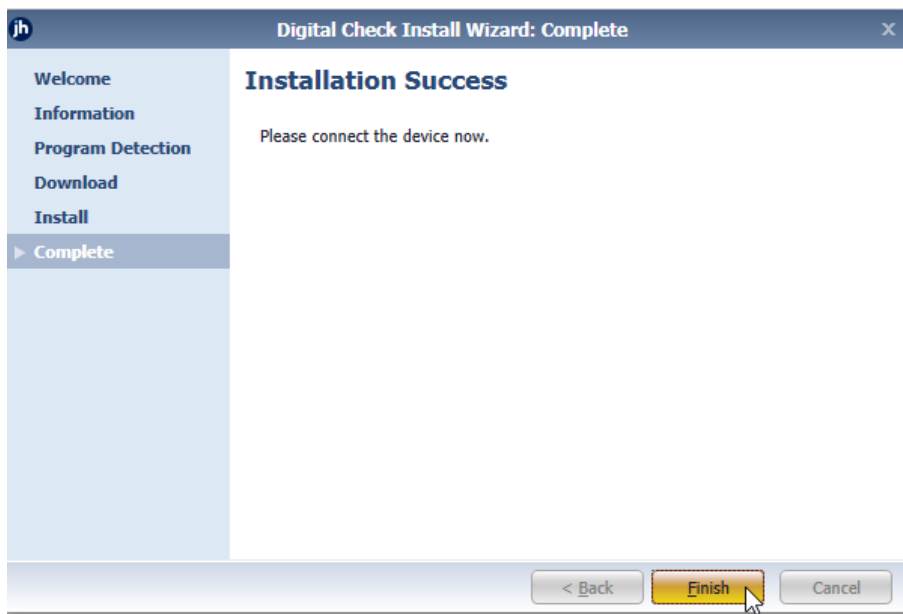
7. Highlight the Manufacturer, click the appropriate scanner and click Install.



8. Please make sure the scanner is not connected to your computer and click next through all the prompts until it is finished installing.







9. Connect the scanner to the computer. You are now ready to begin depositing checks.