

**Notice of Intention to Payoff Loan Enrolled in
Budget Drafting (Biweekly Payment) Plan**

Insert Date Here

Redwood Credit Union
ATTN: Lending Operations
PO Box 6104
Santa Rosa, CA 95406-0104

Re: Notice of Intention to Pay Off Loan enrolled in Budget Drafting (Biweekly Payment) Plan for
Insert Member name/s and Mortgage Loan Number Here

Dear Lending Operations,

Please consider this letter my 30-day advance written notification to inform you that the above-referenced mortgage loan will be paid in full on insert estimated date of payoff here. Please discontinue automatic payment drafting immediately.

Please contact me at insert preferred contact method if you have any questions or concerns regarding this request.

Sincerely,

(Member/s sign here)