

**Sample Letter Terminating Participation in
Budget Drafting (Biweekly Payment) Plan**

Insert Date Here

Redwood Credit Union
ATTN: Lending Operations
PO Box 6104
Santa Rosa, CA 95406-0104

Re: Request to Terminate Participation in Budget Drafting (Biweekly Payment) Plan
Insert Member name/s and Mortgage Loan Number Here

Dear Lending Operations,

Please consider this letter my 30-day advance written notification to terminate my participation in the Budget Drafting Plan. Please make our termination effective (insert date 30+ days in the future).

Please contact me at insert preferred contact method if you have any questions or concerns regarding this request.

Sincerely,

(Member/s sign here)