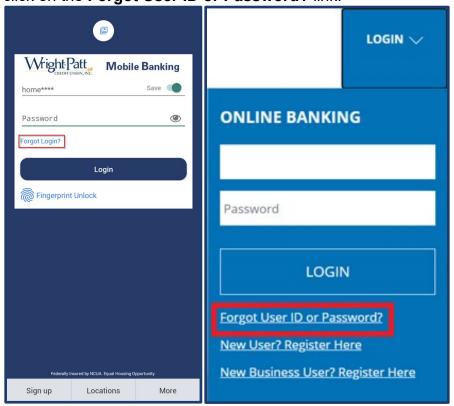
Self Service Password Reset Guide

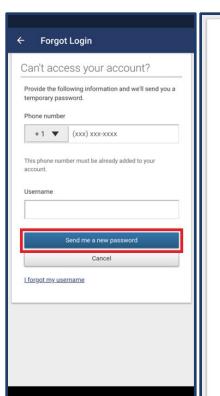
How to Reset Your Mobile/Online Banking Password

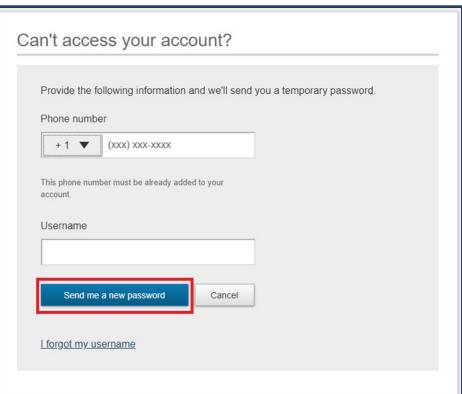
- 1. Navigate to the login screen.
 - a. **Mobile Banking:** Download and open the **WPCU Mobile Banking** app on your mobile device. Click on the **Forgot Login?** link at the top of the screen.
 - b. Online Banking: From our <u>wpcu.coop</u> homepage, navigate to the right-hand side of the webpage for our **Member Online Banking Login** box. At the bottom of the Login box, click on the **Forgot User ID or Password?** link.



2. Input your phone number and username associated with your Mobile/Online Banking account. Click **Send me a new password**.

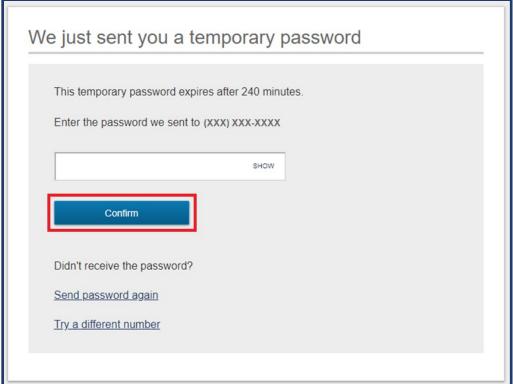




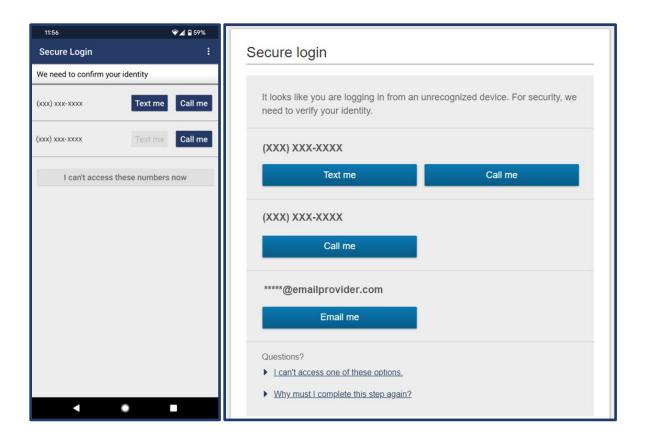


3. Input the temporary password you were provided. Members will receive an 8-digit temporary password by text or voice. It will consist of letters and numbers. All letters will be lowercase. Please write down or save the temporary password as it will be required again in a future step.

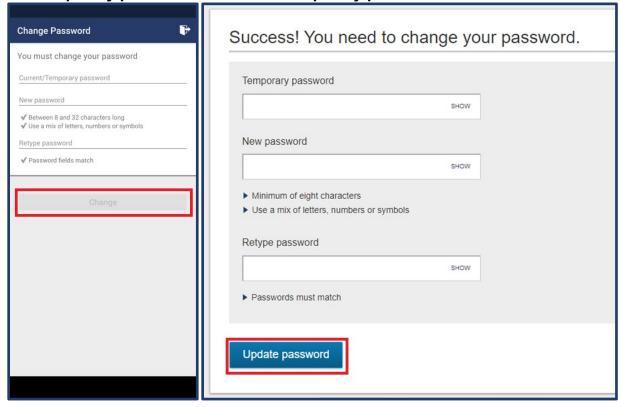




4. Verify your identity using one of the saved contact methods. If "Call me" is selected, you will receive a phone call from 937-912-7000.



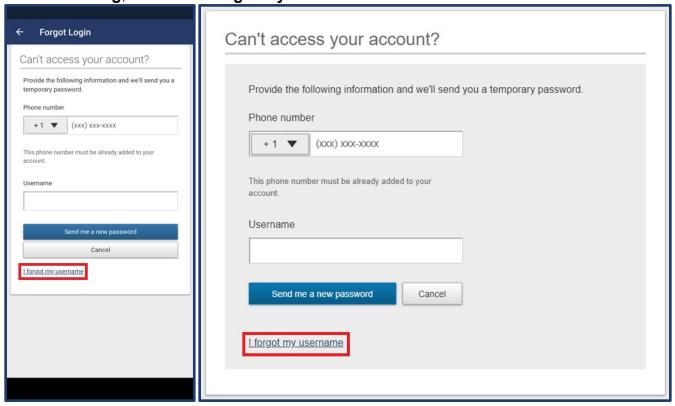
5. Create a new password. You will want to use the same temporary password provided before in the **Temporary password** or **Current/Temporary password** field.





Optional: Recovering Your Username

1. From the Forgot User ID or Password? link in Online Banking or the Forgot Login link in Mobile Banking, select the I forgot my username link.



2. Enter the email address associated with your account. You will be emailed your username. If no username arrives, then the email entered is not associated with any Mobile/Online Banking accounts.

